

**Person Specification:
Warrington Animal Welfare Centre Manager (Job Share)**



<p>Education</p>	<p>Essential:</p> <p>Educated to a secondary school level.</p>
<p>Appropriate Qualifications</p>	<p>Essential:</p> <p>Full manual driving license.</p> <p>Desirable:</p> <p>Animal care qualification.</p>
<p>Experience / Track Record</p>	<p>Essential:</p> <p>A passion for animals and rescue.</p> <p>Proven experience of delivery high standards of customer care.</p> <p>Demonstrates commitment to H&S to ensure safe operations and environment for staff and customers.</p> <p>Desirable:</p> <p>Evidence of working with a range of animals / domestic pets – including dogs of all sizes, cats, rabbits and guinea pigs.</p> <p>A track record in the effective management of staff / volunteers / projects.</p> <p>Experience of working within the voluntary sectors, preferably within an animal welfare environment.</p> <p>Experience of working with and managing volunteers.</p>
<p>Knowledge / Skills</p>	<p>Essential:</p> <p>Good IT skills (including social media) and a willingness to learn WAWs systems (Anilog).</p> <p>A strong interest in animal welfare.</p> <p>Ability to establish and maintain good working relationships with colleagues and stakeholders at all levels.</p> <p>A professional empathy with the Warrington Animal Welfare vision, mission and values.</p> <p>Customer service focus.</p>

	<p>Excellent verbal and written communication skills.</p> <p>Desirable:</p> <p>Working in a veterinary environment.</p> <p>Driving a van (animal ambulance).</p>
Interpersonal	<p>Essential:</p> <p>A self-starter, passionate, committed and self-motivated.</p> <p>Professional, proactive, positive and enthusiastic, with a strong work ethic and 'can do' attitude.</p> <p>Capable of handling stressful situations while maintaining a positive demeanor.</p> <p>Able to exhibit excellent discretion and adhere to professional standards and confidentiality.</p> <p>Ability to work across different areas to ensure a fully joined-up approach.</p> <p>Committed to delivering high standards of customer service and be a genuine team player.</p> <p>Confident and able to work with little direction but understand the limits of your delegated authority.</p> <p>Resilient, flexible and the ability to accept change.</p>